



# All India Institute of Medical Sciences, Rishikesh

Virbhadra Road, Rishikesh, Uttarakhand-249201. Telephone: 0135-2462986,

Email: [engg.aiims.rishikesh@gmail.com](mailto:engg.aiims.rishikesh@gmail.com)

[www.aiimsrishikesh.edu.in](http://www.aiimsrishikesh.edu.in)

## **NOTICE INVITING FOR ANNUAL RATE CONTRACT**

### **Annual Rate Contract for Supply of Diesel, Petrol & Lubricant**

<b>Publishing Date</b>	<b>06-02-2020</b>
<b>Last Date of Bid Submission</b>	<b>17-02-2020 upto 3:00PM</b>
<b>Pre Bid Meeting</b>	<b>12-02-2020 at 3:00 PM</b>

### **Invitation of ANNUAL RATE CONTRACT regarding supply of Fuel/Lubricants at AIIMS Rishikesh.**

Sealed Quotations are hereby invited by the undersigned on behalf of the Director, AIIMS Rishikesh for procurement of Fuel/Lubricants from interested and eligible firm regarding Annual rate contract for supply of Diesel, Petrol and Lubricant at AIIMS Rishikesh. The filled quotations along with all the required document must reach in the office of the undersigned on or before Date 17-02-2020 upto 3:00PM The Envelope containing the quotation would please be sealed and super scribed as under: -

### **QUOTATION FOR ANNUAL RATE CONTRACT REGARDING SUPPLY OF FUEL/LUBRICANTS AT AIIMS RISHIKESH. DUE ON: 27-01-2020 upto 3:00pm**



# All India Institute of Medical Sciences, Rishikesh

Virbhadra Road, Rishikesh, Uttarakhand-249201. Telephone: 0135-2462986,

Email: [engg.aiims.rishikesh@gmail.com](mailto:engg.aiims.rishikesh@gmail.com)

[www.aiimsrishikesh.edu.in](http://www.aiimsrishikesh.edu.in)

## Terms & Conditions:-

- 1.) The quotations received after this deadline & unsealed shall not be entertained under any circumstances whatsoever. In case of postal delay this Institute will not be responsible.
- 2.) Quotations must be in the enclosed prescribed Performa on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, In case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation.
- 3.) The Earnest money can be deposited in form of Demand Draft or Pay order or Banker's Cheque or Deposit at call Receipt or Fixed Deposit Receipts towards cost of EMD Rs 5000.00/- in favour of Director, AIIMS, Rishikesh. The EMD shall be enclosed with tender documents. The EMD for unsuccessful bidders shall be returned after opening of bids. The tenders without Earnest Money Deposit will be summarily rejected.

#### 4.) **Performance Guarantee:**

The contractor whose bid is accepted will be required to furnish performance guarantee of Rs. **20000.00 (Rupees Twenty Thousand Only.)** Within Ten days of issue of LOI and should be in favour of 'AIIMS Rishikesh'. This guarantee may be in the form of Banker's cheque of any public sector bank/Demand Draft of any public sector bank/ Fixed Deposit Receipts or Guarantee Bonds of any public sector bank. In case the contractor fails to deposit the said performance guarantee within the period as indicated above, including the extended period if any, the Earnest Money deposited by the contractor shall be forfeited automatically without any notice to the contractor. The earnest money deposited along with bid shall be returned after receiving the aforesaid performance guarantee.

- 5.) Rates must be quoted as per the format specified Taxes extra if any must be written separately.
- 6.) No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.
- 7.) Becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified. **L1 will be decided on maximum discount Rs./litre basis.**



# All India Institute of Medical Sciences, Rishikesh

Virbhadra Road, Rishikesh, Uttarakhand-249201. Telephone: 0135-2462986,

Email: [engg.aiims.rishikesh@gmail.com](mailto:engg.aiims.rishikesh@gmail.com)

[www.aiimsrishikesh.edu.in](http://www.aiimsrishikesh.edu.in)

- 8.) RTGS/NEFT details need to be furnished by the supplier with the quotation on the letter head of supplier/firm/agency.
- 9.) The firm/agency may satisfy the following conditions and attach self-attested copy of the same with the quotation:
  - Firm shall be registered with the Government of Uttarakhand /Central Government.
  - The firm shall have valid VAT/ Sales Tax No. and IT PAN.
  - **The firm should not be black listed by any Govt. Agency/Dept.**
- 9) Quotations qualified by such vague and indefinite expressions such as “subject to prior confirmation”, “subject to immediate acceptance” etc. will be treated as vague offers and rejected accordingly. Any conditional quotation shall be rejected summarily.
- 10) **Delivery Period** – Same days from issuing purchase order.
- 11) **Payment Terms:** Payment will be made only after satisfactorily delivery, and inspection of material by the AIIMS Rishikesh.
- 12) **Disputes:** -In the event of any dispute or disagreement arising between the Supplier and any other department of AIIMS Rishikesh with regards to the interpretation of “Terms & Conditions” of this inquiry, the same shall be referred to the Director, AIIMS Rishikesh whose decision will be final and binding upon the Supplier.
- 13) Quotation must be submitted in tender box the following Addresses.

Executive Engineer Office, Tender Box  
AIIMS Rishikesh
- 14) AIIMS, Rishikesh reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of the AIIMS, Rishikesh will be final in this regard.



# All India Institute of Medical Sciences, Rishikesh

Virbhadra Road, Rishikesh, Uttarakhand-249201. Telephone: 0135-2462986,

Email: [engg.aiims.rishikesh@gmail.com](mailto:engg.aiims.rishikesh@gmail.com)

[www.aiimsrishikesh.edu.in](http://www.aiimsrishikesh.edu.in)

- 15) The payment to the successful bidder shall be released within one month after the satisfactory receipt of the goods/articles ordered. Advance payment will not be made under any circumstances.
- 16) Bidder should submit authorizations of IOCL/HPCL/BPCL etc.
- 17) The rate contract with the successful bidder shall be valid for the period of one year from the date of awarding the contract. The annual rate contract awarded as a result of this tender document will be in the nature of a standing offer. Actual supply order may be placed from time to time. No guarantee can be given as to the minimum or actual usage and consequential supply orders.
- 18) The rates quoted would be valid for a period of one year or such extended period by mutual consent, as the case may be from the date of execution of the contract.
- 19) Bidder has to submit online downloaded copy for rate justifications of same the date and time which will be cross verified with HSD bill and will be submitted for payment.  
Or  
Any authentic documents issued by OEM to supplier for justification of rate of HSD/fuel.
- 20) Quality of HSD/Petroleum should conform to BIS: 1460:2000 specification for High Speed Diesel Oil.
- 21) AIIMS has the right to get sample to check and send to third party for assay testing.
- 22) Consignment should be delivered on working days between 9:00am to 3:00pm except in case of emergency of AIIMS Requirement.
- 23) Transportations have their own license and calibrated dip certified.
- 24) AIIMS is responsible for payment after testing quality and quantity satisfactions.
- 25) If transportations send fuel by lorry, then it should be duly sealed by origin depot.
- 26) If transportations send fuel in drum, then it will be filled in front of AIIMS representative.



# All India Institute of Medical Sciences, Rishikesh

Virbhadra Road, Rishikesh, Uttarakhand-249201. Telephone: 0135-2462986,

Email: [engg.aiims.rishikesh@gmail.com](mailto:engg.aiims.rishikesh@gmail.com)

[www.aiimsrishikesh.edu.in](http://www.aiimsrishikesh.edu.in)

- 27) Transportation should be with loading and unloading including all charge on F.O.R at AIIMS Rishikesh Campus, Diesel yard.
- 28) Supplier will responsible for any leakage if found then payment will paid as per actual quantity found at site.
- 29) Supply of HSD, Petrol and Lubricant should not be stopped, if the payment of any bill is get delayed for some time due to unavoidable circumstances.
- 30) If any accident happen to vehicle under this contract, supplier is responsible for payable amount and all legal compensations with civil or criminal liability. AIIMS Rishikesh will not be responsible for the same and will not compensate for the same.
- 31) Supplier will have to follow all above terms and conditions. Conditions which are not mentioned here, but if any instruction is given by competent authority of AIIMS Rishikesh, Order in writing etc will also have to be followed by supplier. If there is any breach in any terms or conditions of contract, instruction or written order of competent authority of AIIMS Rishikesh and AIIMS Rishikesh can cancel the contract or apply any penalty in terms of amount or any other disciplinary steps to be taken will be binding to transporter.
- 32) In case of any delay in supplying of consignment as per our required schedule, AIIMS Rishikesh shall make alternate arrangement and any incurred additional cost of the same may be recovered from the Supplier.
- 33) If Supplier firm is Partnership firm, he has to provide Partnership registration letter of firm at the time of agreement. Person who is authorized to write/sign and stamp Supplier's letters, documents, cheques, etc. will only be authorized to sign tender/contract documents and to deal with AIIMS Rishikesh.

Inderjeet Singh  
Executive Engineer  
AIIMS Rishikesh.



# All India Institute of Medical Sciences, Rishikesh

Virbhadra Road, Rishikesh, Uttarakhand-249201. Telephone: 0135-2462986,

Email: [engg.aiims.rishikesh@gmail.com](mailto:engg.aiims.rishikesh@gmail.com)

[www.aiimsrishikesh.edu.in](http://www.aiimsrishikesh.edu.in)

## Price Bid

S.no	Items	Maximum Discount Rs./litre for annual
1	High Speed Diesel	
2	Petrol	
3	Lubricant	

**Signature of Bidder**

**Seal of firm**

**Date:-----**